



CHARTERED INSTITUTE OF LEADERSHIP AND GOVERNANCE (CILG)

GHANA CHAPTER - PROFESSIONAL BODIES REGISTRATION NUMBER 108

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Our Ref: CILG/025/052

2nd June, 2025

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CILG Ghana Chapter

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Dr. Asare Bediako Adams, FCILG
Country Director

Head of Local Government Service

Office of the Head of Local Government Service

P.O Box MB 396,

Ministries - Accra

Dear Sir,

INVITATION TO STAFF OF THE LOCAL GOVERNMENT SERVICE (LGS) FOR PARTICIPATION IN AN EXECUTIVE LEADERSHIP TRAINING IN CAIRO, EGYPT

The Chartered Institute of Leadership and Governance (CILG), Ghana Chapter, respectfully writes through your esteemed office to officially invite officials working within the LG system for an upcoming **Executive Leadership Training and International Conference in Cairo, Egypt**.

The theme for the conference is Innovative Strategies for Leading Digital Transformation in a Dynamic World; and is designed to build the capacities and empower public sector leaders and technical officers with strategic competencies required to lead in a rapidly evolving digital world.

Target Participants for the conference include:

- Chief Executives of the various Assemblies
- Technical Officers responsible for driving policy
- Heads of Departments and Units
- Management Information System (MIS)/IT Officers

Specific topics to be covered are:

- Digital Transformation Case Studies: Lessons from Industry Leaders
- Leadership in the Age of Artificial Intelligence: Practical Applications



- Digital Change Management: Overcoming Resistance and Driving Adoption
- Social Media for Leaders: Building Influence and Communicating Vision
- Sustainability and Digital Leadership: Using Technology for Long-Term Impact
- Design Thinking for Digital Leadership: Innovating with Empathy and Strategy

Conference Package Includes:

- Egypt Entry Visa
- International Return Flight Ticket
- Meeting & assistance services at Cairo Airport
- All airport and ground transfers in air-conditioned vehicles
- Expert Egyptology tour guide (fluent in English)
- 2 nights' accommodation in Cairo at a quality 4-star hotel
- Return ticket on a sleeper train (Cairo – Aswan/Luxor – Cairo) with dinner & breakfast onboard
- 3 nights on a standard deluxe Nile cruise with three daily meals
- 2 nights on sleeper train – full board
- All entrance fees to listed sightseeing destinations
- Bottled water during day tours
- Lunch during excursions
- WiFi access during the tour
- All applicable taxes

Conference Fees:

- Single Occupancy (Non-Member): USD 3,000
- Double Occupancy (Non-Member): USD 2,800
- Single Occupancy (Member): USD 2,800
- Double Occupancy (Member): USD 2,600

Registration Fees:

- **Members:** USD 80
- **Non-Members:** USD 100

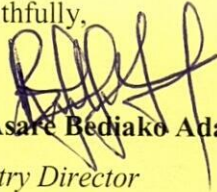
Registration Deadline: 17th July, 2025

In today's fast-paced and interconnected world, effective local government leadership hinges on continuous learning and strategic exposure to global best practices. This international training conference presents a unique opportunity to gain practical insights into digital leadership, innovation, and policy implementation—critical areas that can significantly enhance governance within Ghana's local government structures. Beyond knowledge acquisition, participants will

engage in invaluable networking with global experts and peers from across Africa and beyond, fostering collaborations that can drive meaningful change and strengthen institutional capacity.

Thank you and we anticipate your continued support toward the professional development of public service leaders.

Yours faithfully,



Dr. Asare Bediako Adams

Country Director

Chartered Institute of Leadership and Governance – Ghana Chapter

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