

INTERNAL VACANCY ANNOUNCEMENT

INTRODUCTION

The Office of the Head of Local Government Service (OHLGS) in fulfillment of its mandate of ensuring the effective and efficient day-to-day administration of the Local Government Service (LGS) and in accordance with the Local Governance Act of 2016, Act 936 is seeking highly successful and result-oriented person to fill the following position:

JOB TITLE: REGIONAL DIRECTOR, DEPARTMENT OF AGRICULTURE

JOB PURPOSE

To provide leadership for the growth and development of agriculture and sustainability of the agro-environment in the Region.

JOB SUMMARY

- Promotes policies, strategies and appropriate agricultural technologies necessary to improve agribusiness, agro processing and crop and animal production;
- Reports on agricultural conditions, seasons and activities within a stipulated time frame;
- Represents the RCC on Food and Agriculture Committees of the Region;
- Responsible for efficient and efficient management of human, financial and material resources for the implementation of agricultural programmes within the decentralization policy framework of the government;
- Organizes agricultural field schools, workshops and seminars to assess farmers' participation and the level of adoption of new farming technologies and practices;
- Liaises with major stakeholders to improve agricultural services delivery;
- Ensures the development of the capabilities, skills and knowledge of staff;
- Appraises direct reports; and
- Undertakes any other tasks that may be assigned.

QUALIFICATION AND EXPERIENCE

- Masters degree in Agriculture or a related discipline;
- Minimum of 15 years progressive working experience in the Local Government Service or a comparable Public Sector organization of which at least 6 years must be in a Senior Management level;
- Must be a staff of Local Government Service ;
- Current grade of Director of Agriculture;
- Member of a recognized professional body.

The ideal candidate must have:

- Leadership and Managerial skills;
- Excellent oral and written communication skills;
- Excellent facilitation and presentation skills;
- Good negotiation and interpersonal skills;
- Good monitoring and evaluation skills;
- Substantial expertise in Public Sector Management, Project Management and Local Government Administration;
- Excellent analytical skills; and
- Literacy in Information & Communications Technology.

MODE OF APPLICATION

Applicants shall submit an application and attach copies of

1. Educational certificates;
 2. Continuous Professional Development certificates;
 3. Curriculum vitae indicating the addresses of three (3) referees of which one must be professionally-related
- Submit the application before close of work on **Friday 7th April, 2017** to:

**The Head of Service
The Office of Head of Local Government Service
Post Office Box MB 396
Ministries-Accra**