OFFICE OF THE HEAD OF THE LOCAL GOVERNMENT SERVICE (OHLGS)

In case of reply, the number and the date of this letter should be quoted

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Republic of Ghana

Our Ref: OHEASHFC/45/09 ***Date:*** 13/01/2022

Your Ref:

AARDO-MARDO JOINT ONLINE TRAINING PROGRAMMES IN AGRICULTURE DURING FEBRUARY-MARCH 2022, MARDI-MALAYSIA

The Ministry of Local Government, Decentralization and Rural Development is announcing an online training programme organized by the African-Asian Rural Development Organization and the Malaysian Agricultural and Rural Development Institute (MARDI).

You are therefore requested to nominate candidates to participate in this joint online training programme.

The details of the programme and all other useful information is attached.

Kindly ensure that the details of nominees are submitted to the Ministry through Mr. David Akrasi by 15th January, 2022 through the email **david.akrasi@mlgrd.gov.gh**

PETER ESSAIM ASANTE
DIRECTOR, HRM
for: HEAD OF SERVICE

ALL HON. MINISTERS
Attn: All Regional Co-ord Directors

ALL HON. CHIEF EXECUTIVES
Attn: All MMDCDs

ORGANISATION AFRICAINE-ASIATIQUE POUR LE DÉVELOPPEMENT RURAL

AFRICAN-ASIAN RURAL DEVELOPMENT ORGANIZATION

المنظمـــــة الأفريقيـــة الآســـيوية للتنميـــة الريفيـــة

Cooperation for Sustainable Development

OFFICE OF THE SECRETARY GENERAL

مكتـــب الأمـــين العـــام

No. CB/e-TRG/MARDI/2022
29 December 2021

H.E. the Minister of Local Government, Decentralization
and Rural Development
and Hon'ble President of AARDO
Government of the Republic of Ghana
Accra, Ghana

Subject: AARDO-MARDI Joint Online Training Programmes during February– March 2022, MARDI, Malaysia

Excellency,

I have the honour to inform Your Excellency that AARDO and Malaysian Agricultural and Rural Development Institute (MARDI), Malaysia are jointly organising, the below mentioned two specialized online Training Programmes. These online training programmes, containing 08 sessions of 02 hours each, would be **interactive and conducted on real time basis.**

S. No.	Programme Title	Duration	Deadline to application
1.	Role of Healthy Soil Plant Interactions towards achieving Resilient Agriculture	21 February - 03 March 2022	31 January 2022
2.	Advancements in Livestock Reproduction Technologies	21-31 March 2022	05 March 2022

It is hoped that Excellency's esteemed Government will find the above mentioned online training courses useful and would kindly nominate **04 suitable candidates** for each course to attend these Online Interactive training programmes.

Essential Qualifications:

- Bachelor's degree with a minimum of **three years' experience** in the concerned fields;
- Proficiency in spoken and written English, as the medium of instruction is English only; and
- Must be conversant with ICT and willing to undertake online training course.

Excellency may further note that:

The above e-training courses would be conducted on **Zoom** as per the following:

Duration/Days	:	Two Weeks (Monday to Thursday)
Session Timings	:	14.30 to 16.30 hours {IST: Indian Standard Time (GMT+05:30)} (Candidates to kindly check corresponding local time - zone)

The requirements to attend the online training programme are:

- The Computer system should be capable enough to run Google Meet/Zoom smoothly.
- Headset with Microphone & Web Camera

The nominees are required to fill in the ONLINE application form through the link below: **http://aardo.org/formDD.php**. Course information and guidelines in this regard are enclosed herewith, for kind reference.

The recommendations in favour of the nominees from the Ministry may kindly be forwarded to the AARDO Secretariat, through email: cb.aardo@gmail.com latest by the dates indicated against each programme. Thereafter, **e-Pass/meeting code** will be issued to the selected nominees enabling them to attend the online Programmes.

On completion of this e-training, participants will be assessed/evaluated through interactive session for the award of an **e-Certificate.**

Kindly accept, Excellency, the renewed assurances of my highest consideration.

Sincerely,

Dr. Manoj Nardeosingh
Secretary General

Enclosures: As stated above

Copy to:

Mr. Raphael Edu-Gyan
Principal Development Planning Officer
Ministry of Local Government, Decentralisation and Rural Development
Government of Republic of Ghana and
Hon. Regional Representative of AARDO for West Africa
Accra Ghana

High Commission of Republic of Ghana
Satya Marg, Chanakyapuri, New Delhi