

# OFFICE OF THE HEAD OF THE LOCAL GOVERNMENT SERVICE (OHLGS)

*In case of reply, the number  
and the date of this letter  
should be quoted*



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**Our Ref:** OHLGS/Fe/45/09

**Date:** 18/5/2022

**Your Ref:**

**RE: REQUEST FOR REPORTS ON ONGOING PUBLIC PRIVATE PARTNERSHIP (PPP) PROJECTS AND PIPELINE PROJECTS TO BE UNDERTAKEN FOR THE NEXT 5 YEARS.**

Section 60 (1) (d) of PPP Act 2020 (Act 1039) requires that all Contracting Authorities submit to the PPP Office, quarterly and annual reports on the implementation of all PPP projects. These reports will enable the PPP Office to effectively plan the needed support and structure PPP projects to achieve their objectives. Similarly, the reports will enable the PPP office to appraise and evaluate the operations of PPP projects.

2. In this regard, you are kindly requested to submit the following information to the Public Investment and Assets Division:

- i. First quarter report on all ongoing PPP projects and plans
- ii. A pipeline of projects to be embarked on for the next 5 years

3. Please, submit both hard and soft copies to the Director, Public Investment and Assets Division by close of day, 25<sup>th</sup> May 2022, via email address; [pppoffice@mofep.gov.gh](mailto:pppoffice@mofep.gov.gh) and [IAddo-Dankwah@mofep.gov.gh](mailto:IAddo-Dankwah@mofep.gov.gh). You are also requested to submit subsequent reports for the remaining quarters of 2022 by the end of the 2nd week of the ensuing month.

4. We count on your usual cooperation.

**JAMES OPPONG-MENSAH  
CHIEF DIRECTOR**

**for: HEAD OF SERVICE**

All Hon. Regional Ministers  
ATTN: All RCDs

All Hon. MMDCEs  
ATTN: Coordinating Directors